REASEHEATH COLLEGE BOARD

Minutes of the meeting held on Wednesday 11 May 2016 at 9am Centre for Horticulture, the Environment and Sustainable Technology, Reaseheath College

Present: Karol Bailey (independent member)
Colin Baxter (independent member)
Sonia Belfield (independent member)
Malcolm Burns (independent member)
Meredydd David (Principal)
Jon Furber (independent member)
Elizabeth Harrison (independent member)
Anne McKay (staff member)
David Pearson (independent member)
Richard Ratcliffe (Chair)
Eddie Sims (independent member)
Alastair Taylor (independent member)
Emily Thrane (Vice Chair)

Attending: Danni Benson (Student Association member) *part only*
Rachel Ellis-Jones, Assistant Principal and Dean of HE
Matt Gower, Assistant Principal, Quality and Learner Services
Graeme Laver, Director of Finance and Resources
Jo Maher, Assistant Principal
Louise Woodman, Head of HR
Rob Sparkes (Student Association President), *part only*
Jackie Schillinger, Clerk

Part 1

item	Content	Action
1.	**Welcome and apologies for absence** Apologies were received and accepted from Rachel Bailey, Josh Bufton, Jodie Jones, Dr Ian Graham, Rose Rowland and Dave Kynaston.	
2.	**Declarations of interest** None declared on the agenda items.	

3.	**Minutes and matters arising** Part 1 of the minutes of the meeting held on 24 March 2016 were approved as a correct record and signed by the Chair. There were no matters arising not covered elsewhere on the agenda.	
4.	**College Strategic Planning** The draft strategic plan 2016/17, including area plans was presented by the Principal. In discussion members noted that the plan covered the final year of the 3 year strategic plan and focused on Reaseheath itself. They noted that next year's three year planning process looking forwards would further take into account the wider context for the Reaseheath Group and its partnership working. Members supported the draft plan as presented and noted that it will be presented in final form for approval at the July meeting.	
5. **5.1** 5.2 5.3	**Items for approval** **The following items were approved:** **Fitness to Study Policy** **Equality and Diversity Policy** **FE Admissions Policy** **Financial Regulations** A number of suggestions were received by members for consideration in the wording and presentation of the above items. It was agreed that the clerk would action these following the meeting before publication of the approved policies on the intranet and/or website as appropriate. It was agreed to review the HR policy framework to ensure that staff wellbeing and ill-health processes are also considered in the light of the student fitness to study policy.	 JS LW to review
6.	**Any other business** There was no other part 1 business.	
7.	**Date of next meeting** The date of the next meeting was confirmed as Thursday 14 July 2016 at 9.30am, which is expected to be an extended meeting with an evening social dinner.	JS to arrange

Governors were joined for lunch by two long-serving members of staff, on their retirement.
The meeting and strategy session closed at 3.30pm.