



Points to note when completing your application:

- You must fully complete and submit the form even if you have previously received an award. Awards are not transferable between academic years.
- All household income for the tax year 2019/20 **must** be declared on the form. Evidence of each income/benefit should be submitted to the Student Finance team, either by post or email. This could be your P60, accountant's letter, Tax Credit Award Notification or confirmation letter of current benefit. If your current income has changed from April 2020 please contact the student finance team so that we can advise you on how to submit new information.
- Photocopies of evidence are accepted and preferred. If you send original documents, they will be photocopied and returned to you on receipt of the application form. Copies will be kept on file for audit purposes.
- Please ensure that you tick the box for each area you require assistance with. If you do not request help it may not be possible to assist with this after the closing date.
- Funds are limited and it may not be possible to fully fund all requests.
- To confirm eligibility for the Vulnerable Guaranteed Bursary, applicants must be aged 16- 18. Evidence is required to confirm you are either in care, a care leaver, in receipt of Income Support in your own name, or in receipt of Disability Living Allowance/Personal Independence Payment and Employment Support Allowance in your own name.
- If partial awards are made, students will be expected to make payments on the remaining balance in full or by agreed instalments.
- The Residential & Discretionary Learner Support funds the College receives are limited, applications received after 1st September 2020 will only be considered if funds remain.
- For further information about the Residential and Discretionary Learner Support Fund or for help in completing the form please email studentfinance@reaseheath.ac.uk.