

Equality, Diversity and Inclusion (EDI) Committee Terms of Reference

1. Membership

Chair & Co-ordinator:	Louise Woodman Karol Bailey Ben Craig Chris Buckle Astra Drakeley Emily Jewell Jo Blaiklock Cath Pilsbury Susan Poole Wendy Watson Franki Sea-Borne	Director of People and Culture EDI Link College Governor Digital Learning and Process Coordinator Access and Participation Coordinator Attendance & Retention Officer, Student Services BeReady Lead and Quality and Standards Coach Head of Inclusive Learning and Resources CAM Foundation Studies HR L&D Business Partner Head of Quality EDI Student Association Representative
Alternating attendance	Matt Gower Graeme Lavery	Vice Principal, Curriculum and Quality Vice Principal, Finance and Resources

The quorum for meetings will be 5 members, to include the Chair or their nominated deputy.

Members of the wider college community, service users, community groups, and voluntary and other partner organisations may be invited to the EDI Committee meetings as appropriate.

2. Purpose and Aim

To develop, progress and embed an inclusive culture and promote best practice throughout the College for staff, learners and other users of College services; and to provide strategic oversight and direction, review and monitoring of the College's approach to equality, diversity and inclusion related issues.

3. Frequency of the EDI Committee Meetings

The EDI Committee will meet each half term.

4. Communication

Matters arising from the EDI Committee will be shared with the Wellbeing Committee and Staff Voice and the minutes will be published on SharePoint. Upon request, a copy of the minutes will also be made available to members of the general public.

Separate copies will be available in alternative formats upon request.

5. Review of Terms of Reference and Composition of the Group

Membership of the EDI Committee will be reviewed together with the Terms of Reference annually at the first meeting of the academic year.

6. EDI Committee Responsibilities

The EDI Committee is responsible for:

- leading the development, review and implementation of the College's approach to EDI and its associated action plan
- identifying and recommending best practice in relation to EDI
- ensuring that the College remains legally compliant in relation to current UK EDI legislation
- regularly reporting on progress against the EDI objectives and action plan
- providing guidance and advice in relation to the promotion, implementation and monitoring of policies and practices in relation to EDI
- identifying and promoting opportunities to widen participation and promote education and social inclusion
- identifying and engaging with external stakeholders, community groups, sector groups and EDI experts to ensure the College remains informed of current EDI issues, shares best practice and builds an effective advisory and support network
- developing, reviewing and reporting on annual EDI KPIs aligned to the College's EDI approach and action plan
- developing, updating and providing tailored EDI training and development opportunities and resources