

**REASEHEATH COLLEGE BOARD**  
**SEARCH AND GOVERNANCE COMMITTEE**

**Minutes of the meeting held on Thursday 27 May 2021 at 2.00pm**  
**Via MS Teams**

Present: David Pearson, independent (Chair) (DP)  
Colin Baxter, independent (CB)  
Marcus Clinton, principal (MC)  
Dr Elizabeth Harrison, independent (EH)  
Alastair Taylor, independent (AT)

In attendance Jackie Schillinger, company secretary (head of governance) (JS)

Part A unless stated

| <b>Item</b> | <b>Content</b>  |
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| <b>1.</b>   | <b>WELCOME AND APOLOGIES FOR ABSENCE</b>  |
| 1.1         | The Chair welcomed all to the meeting. There were no apologies for absence.   |
| 1.2         | The meeting was quorate and remained quorate throughout.  |
| <b>2.</b>   | <b>DECLARATIONS OF INTEREST</b>   |
| 2.1         | Interests were declared by DP and CB in item 4 and they took no part in the decision on this item in relation to their recommended re-appointment.  |
| <b>3.</b>   | <b>MINUTES AND MATTERS ARISING</b>  |
| 3.1         | The minutes of the meeting held on 23 February 2021 were received and approved as a correct record.   |
| <b>4.</b>   | <b>MEMBERSHIP REPORT</b>  |
| 4.1         | The committee discussed the need for flexibility with regard to overall length of term in the circumstances of the pandemic and the need for stability during the restoration and recovery phase over the next couple of years. It noted the need to further consider succession planning and the need for a 3 year plan on succession to committee chair and chair roles so that in 3 years' time those appointed more recently will be in a position to move into these responsibilities. It also considered the role of a chair designate may be useful in managing this process.  |
| <b>4.2</b>  | <b>On consideration of the membership report the Committee RESOLVED to recommend:</b>   |
|             | <ul style="list-style-type: none"> <li><b>i. The appointment of Evelyn Davies-Jones as a member of the Board from 1 August 2021</b></li> <li><b>ii. The re-appointment of Jon Furber and Paul Weston as associate members for a further period of one year from the date of appointment.</b></li> <li><b>iii. The appointment of the academic staff governor on the outcome of the election process to be completed in advance of the Board meeting.</b></li> <li><b>iv. The re-appointment of Malcolm Burns, Colin Baxter and David Pearson as members of the Board for a period of three years from 1 August 2021.</b></li> </ul> |
| <b>5.</b>   | <b>GOVERNANCE DEVELOPMENT PLAN REVIEW</b>   |
| 5.1         | The committee reviewed the development plan for 2020-21, noting it was dynamic and that overall, the Board is progressing well with its areas identified for development and with a much better balance this year between strategic and monitoring work. It noted that the governance development plan  |

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|           | review will be provided to the full board in the autumn term following the governance self-assessment process.  |
| <b>6.</b> | <b>SELF-ASSESSMENT</b>  |
| 6.1       | The proposed governance self-assessment process for 2020-21 was presented to the committee approved, with the chair to encourage governor participation in his report to the Board in July.   |
| 6.2       | The committee considered its terms of reference and recommended the same to the Board.  |
| <b>7.</b> | <b>MATTERS TO REPORT TO THE BOARD</b>   |
| 7.1       | The committee agreed to report the recommended appointments and its terms of reference to the Board.  |
| <b>8.</b> | <b>ANY OTHER BUSINESS</b>   |
| 8.1       | For consideration at a future meeting, the committee noted the current AoC Code of Good Governance review and the steering group on the development of a governance competencies framework, which is attended by one of the college's co-opted committee members. |
| <b>9.</b> | <b>DATE OF NEXT MEETING</b>   |
|           | The date of the next meeting was confirmed as 14 October 2021 at 2pm.   |

The meeting closed at 3pm.

Confirmed as a correct record: 14.10.21