

**REASEHEATH COLLEGE BOARD**  
**SEARCH AND GOVERNANCE COMMITTEE**

**Minutes of the meeting held on 3 February 2022 at 2.00pm**  
**Via MS Teams**

Present: David Pearson, independent (Chair) (DP)  
Colin Baxter, independent (CB)  
Marcus Clinton, principal (MC)  
Dr Elizabeth Harrison, independent (EH)  
Alastair Taylor, independent (AT)  
Chris Gaskell, independent (CG)

In attendance: Jackie Schillinger, company secretary (JS)

Part A unless stated

Item	Content
<b>1.</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chair welcomed all to the meeting. There were no apologies for absence. The meeting was quorate and remained quorate throughout.
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b> There were no declarations of interest made to the meeting.
<b>3.</b>	<b>MINUTES AND MATTERS ARISING</b> The minutes of the meeting held on 14 October 2021 were approved as a correct record. The action log was considered for assurance and there were no matters arising not covered on the agenda.
<b>4.</b>	<b>MEMBERSHIP REPORT</b>
4.1	JS presented the membership register, committee membership and link arrangements for review and any recommendations.
4.2	Following consideration of one-to-one meetings with the chair, attendance, skills, experience and contribution of current members eligible for a further term of membership, it was agreed to recommend the same to the Board for approval.
<b>4.3</b>	<b>RESOLVED: To recommend the re-appointment of Peter Green, Gary Crowe and Liz Watts for a further term of 3 years.</b>
4.4	The committee structure and link governor arrangements were considered. It was agreed that Andrew Fletcher be approached to see if he would be able to take on a new link on sustainability with Iain Clarke. It was also agreed that Alastair Taylor would be best placed to take the Quality link forward, as chair of the Quality and Standards Committee.
<b>4.5</b>	<b>RESOLVED: Subject to individual agreement, the updated link governor arrangements be recommended for approval to the Board.</b>
<b>5.</b>	<b>AOC CODE 2022-23 COMPLIANCE ASSESSMENT AND ACTION PLAN</b>
5.1	JS presented the report. She explained that the new version of the AoC Code of Good Governance comes into effect in the 2022-23 academic year and so the Board will expect to adopt the Code at its July meeting and then report compliance with it in its year end reporting in December 2023. Members noted that the report covered all the 'must' requirements and the 'should' best practice recommendations and recommended an action plan to work through this year so that the Board can be assured that it will be compliant with the code (or is working towards some of the best practice recommendations) when it adopts the Code in July 2022. Members considered the action plan and detailed assessment review. They recommended that the evidence behind some of the key areas be pulled out further so that it could be

	tested and challenged at the next committee meeting and as part of the self-assessment in the summer. AT offered to assist as a critical friend and JS agreed to link to further evidence for review at the next meeting.
<b>6.</b>	<b>EXTERNAL GOVERNANCE EVALUATION DRAFT SCOPE</b>
6.1	JS presented the report. Members were aware that the new AoC Code of Good Governance and the Funding Rules will now require a three yearly external independent review of governance in addition to the annual self-assessments that boards are used to carrying out. JS confirmed that this needs to be carried out in the 2022-23 year at the latest so that it can be reported in year-end reporting for the 2022-23 academic year. Members discussed appropriate timing and agreed that the best time would be in the spring term 2022-23, with a tender process in the summer/autumn in 2022, following the governance self-assessment process which can inform the scope of the external review. They agreed that providers could be contacted for feedback on what is being offered before the next meeting, so that a tender process can be agreed, cost built into the budget for 2022-23 and the tender process actioned following the next meeting.
<b>7.</b>	<b>MATTERS TO REPORT TO THE BOARD/OTHER COMMITTEES</b>
7.1	The meeting confirmed the recommendation on membership would be made to the Board and the minutes and committee chair's report be made to the next Board meeting, for information.
<b>8.</b>	<b>ANY OTHER BUSINESS</b>
	There was no other business reported to the meeting.
<b>9.</b>	<b>DATE OF NEXT MEETING</b>
9.1	The date of the next meeting was agreed as Thursday 26 May 2022 at 2pm on Teams. <i>[Post meeting note: following the meeting, this date was changed by agreement to 23 June 2022 on Teams]</i>

The meeting closed at 3.30pm

Approved as a correct record: 23 June 2022