

REASEHEATH COLLEGE BOARD
CURRICULUM SKILLS AND STAKEHOLDERS COMMITTEE MEETING
Minutes of the meeting held on 21 October 2024 at 12pm – 2pm
Committee Room, Reaseheath College

Present: Marcus Clinton (principal, chair)
 Sean Houlston (independent)
 Summer Lakin (student)
 Julie Newton (external co-opted)
 Liz Watts (staff)

In attendance: Jan Chillery (independent governor designate)
 James Eagney (assistant principal performance and progress)
 Jane Nickisson (assistant principal and dean of higher education)
 Paul Spearritt (vice principal curriculum and quality)
 Sharon Yates (assistant principal apprenticeships and business hub)
 Jackie Schillinger (head of governance)

PART A unless stated

Item	Content
1.	Opening items
1.1	Apologies and Declarations: Apologies were received and accepted from Jane Cowell and Mike Gorton.
1.2	In the absence of Jane Cowell, it was agreed that Marcus Clinton chair the meeting.
1.3	Draft terms of reference and forward plan of business had been provided for review.
1.4	RESOLVED: The terms of reference and forward plan of business were agreed, as provided with these minutes for approval by the board.
Corporation Core Function Accountabilities: Determining and developing your college's educational character; Setting, Communicating and Monitoring Strategy	
2.	TOR 2: Source Material and Evidence for Curriculum Intent
2.1	Understand and Clarify Source Material and Evidence for our Accountability Statement – a recap: The Principal provided an overview of the policy and regulatory background to the college's Accountability Statement and Ofsted judgement on 'meeting skills needs'. He referenced the Local Skills Improvement Plan (LSIP), the Labour Market Intelligence LMI (both nationally and in relation to the specific report commission by Reaseheath) and the recently published Skills England Report. He noted that the key college documents within the committee's remit were the Annual Accountability Statement and the Strategic Plan 2024-27.
3.	TOR 3: Stakeholder engagement strategies
3.1	Stakeholder engagement – an overview: The Principal provided an overview of the work done so far on the industry engagement strategy, the Ofsted inspection feedback and the next phase of work to include: <ul style="list-style-type: none"> Evidence of impact including from industry advisory days and development of adult education provision and community engagement.

	<ul style="list-style-type: none"> Schools' engagement strategy T levels development with discussion on how employers are reacting to T levels, with the construction industry an example of where employers remain cautious. The need to be efficient with the overall stakeholder engagement work, work centrally with Landex, AoC and collaboratively with providers in our region in relation to schools' engagement work and working with multi academy trusts (MATs) for example.
3.2	It was agreed to hold a meeting in early January to consider stakeholder engagement in more detail including the revised industry engagement strategy.
4.	TOR 1: Curriculum Intent and Impact
4.1	Overview of the Curriculum Offer with reference to Accountability Statement Priorities: The Vice Principal provided a general overview of the curriculum offer with an induction development session planned for new governors (and a refresher for all members) in November. The development of the T level offer, lifelong learning and higher-level skills and partnership working via the Institute of Technology (IOT), Local Skills Improvement Fund (LSIF), and the Institute of Sustainability and Food Innovation (IOSFI) were highlighted as priorities in the Accountability Statement.
4.2	Understand and Clarify Impact Measures and KPI: The key impact measures and KPI in the Strategic Plan 2024-27 and Accountability Statement 2024-25 were provided mapped against the committee's terms of reference.
5.	TOR 5: Strategic Risk Review
5.1	SR5 Curriculum, Skills and Employers/Stakeholders: The committee would take on remit for this risk area and report assurance to the audit committee each term following consideration of reporting in the meeting. The external assurance received from the recent Ofsted inspection was important to note - the college makes a reasonable contribution to meeting skills needs. The remit of the committee going forwards will be to monitor the impact evidence of meeting skills needs so that the college can achieve a 'strong contribution' from this external assurance source.
6	Closing items
6.1	There was no other business reported to the meeting.
6.2	The date of the next meeting was agreed as January 2025 (TBA) followed by 6 March 2025 at 2pm
The meeting closed at 2pm	

Approved as a correct record 7 March 2025

Marcus Clinton, Chair